

# Hartman Public School Advisory Council (HPSAC)

## Meeting Minutes

<b>Meeting Date:</b> October 12, 2022 <b>Time:</b> 6:00pm – 7:30pm <b>Location:</b> Hartman Library <b>Minutes Recorded by:</b> Freda Liu	<b>Present:</b> Anna Zailer, Vinay Goel, Veenu Goel, Shelley Bugeja, Julia De Rose, Evan Nastou, Sam Lee, Marianna Savella, Linnet Richmond, Freda Liu <b>Regrets:</b> Tony Lau, Andrew Liu, Annu Sood
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Time	Agenda Item (include motion)	Notes/Follow Up /Action/Deadlines
6:00-6:10	<b>Welcome and Introductions</b> (Linnet Richmond, Principal) <ul style="list-style-type: none"> <li>• Welcome new and returning members</li> <li>• Brief introductions</li> </ul>	
6:10-6:30	<b>School Council Objectives and Overview</b> (Linnet Richmond, Principal) <ul style="list-style-type: none"> <li>• School Council Handbook/Code of Ethics/Roles               <ul style="list-style-type: none"> <li>◦ Shared through email to all families</li> </ul> </li> <li>• Chair, Co-chair, Treasurer, Secretary               <ul style="list-style-type: none"> <li>◦ Meeting objective to establish and determine executive members</li> </ul> </li> <li>• School Council Constitution               <ul style="list-style-type: none"> <li>◦ Available and can be shared through email</li> </ul> </li> <li>• Election Protocols and Procedures</li> </ul>	
6:30 – 6:50	<b>School Council Elections</b> (Linnet Richmond, Principal) <ul style="list-style-type: none"> <li>• Expression of interest from 4 new individuals</li> <li>• Positions for Council: Chair/Secretary/Treasurer</li> <li>• Elections               <ul style="list-style-type: none"> <li>◦ Chair: Anna Zailer</li> <li>◦ Secretary: Tony Lau</li> <li>◦ Treasurer: Veenu Goel</li> </ul> </li> <li>• Define numbers for Quorum: 6</li> <li>• Community Partner(s)               <ul style="list-style-type: none"> <li>◦ Last year we explored a partnership with Aurora Black Community Association but that has been paused at this time</li> <li>◦ We are currently looking for community partners to support our focus on equity and inclusion</li> <li>◦ Q: Does the board have to vet an organization? A: Yes, based on level of involvement and type of involvement</li> <li>◦ Last year, Aurora Cultural Centre provided a FREE drumming assembly and workshops for our K-4 students. We hope to partner with them again this year</li> <li>◦ Potential partners: Toronto Hydro (or YR equiv) community outreach department</li> </ul> </li> </ul>	

6:50 – 7:05	<b>School Council Dates for 2022-23</b> (Linnet Richmond, Principal) <ul style="list-style-type: none"> <li>Establish meeting dates (minimum of 4) and times <ul style="list-style-type: none"> <li>Next meeting set for Wednesday, November 9th</li> <li>Future meeting dates for this year will be determined at the next meeting</li> <li>Will discuss landscape for the year plan</li> </ul> </li> <li>Sub-committees? <ul style="list-style-type: none"> <li>Tabled for next meeting</li> </ul> </li> </ul>	
7:05 – 7:15	<b>Treasury Report</b> (Linnet Richmond, Principal) <ul style="list-style-type: none"> <li>Review of opening balance <ul style="list-style-type: none"> <li>\$4222.81 (no monetary commitments at this time)</li> </ul> </li> <li>Review of any monies set aside from previous year</li> <li>Considerations for fundraising and where funds might go towards</li> <li>Possible investments in: <ul style="list-style-type: none"> <li>library resources (equity-focused)</li> <li>musical instruments</li> <li>Makerspace</li> <li>technology (unsure if board will be allocating funds for school refresh)</li> <li>sports equipment</li> <li>subsidizing school bus for class trip</li> <li>amount allocated to each class</li> </ul> </li> <li>Discussed bringing back lunch fundraising <ul style="list-style-type: none"> <li>Already reached out to Pizza Nova</li> <li>Will explore Lunch Box Orders and Lunch Lady</li> </ul> </li> </ul>	

7:15 – 7:45	<b>Administrator's Report</b> (Linnet Richmond, Principal) <ul style="list-style-type: none"> <li>Staffing update <ul style="list-style-type: none"> <li>No reorganization of classes, but minor switches</li> <li>Hired new contract teachers <ul style="list-style-type: none"> <li>Ms. Atkinson, Ms. Fisher</li> </ul> </li> <li>Hired long-term occasional (LTO) teachers <ul style="list-style-type: none"> <li>Mme Crespi, Mr. Cull, Mr. Del Gobbo, Ms. Hjelholt, Mme LeClaire</li> </ul> </li> <li>New to Hartman permanent teachers <ul style="list-style-type: none"> <li>Ms. Tanna</li> </ul> </li> <li>Returning staff <ul style="list-style-type: none"> <li>Ms. Marosan, Mme Romanino, Mr. Wallace, Ms. Spall</li> </ul> </li> </ul> </li> <li>Extra-Curriculars have started <ul style="list-style-type: none"> <li>Cross-country</li> <li>Volleyball</li> </ul> </li> </ul>	<a href="#">Director's Action Plan</a> <ul style="list-style-type: none"> <li>Foster Mental Health &amp; Well-Being</li> <li>Champion Equity &amp; Inclusivity</li> <li>Build Collaborative Relationships</li> <li>Empower Ethical Leadership</li> </ul>
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	<ul style="list-style-type: none"> <li>• DAP &amp; Compass Points</li> <li>• Other business? <ul style="list-style-type: none"> <li>- Dances?</li> <li>- Character Matters assemblies?</li> <li>- Planters at the front of the school (check with Gigi)</li> <li>- Garden revitalization</li> </ul> </li> </ul>	
<b>7:45 - 8:00</b>	<ul style="list-style-type: none"> <li>• Agenda items to table for next meeting</li> </ul> <p><b>Meeting Adjournment</b></p>	

**Items for next meeting:**

- Principal Profile
- Fundraising this year?